

WSA Meeting Minutes August 9, 2022

Meeting called to order by Kandis, at 5:40pm

I. Meetings

- A. Agreed to continue meeting at 5:30pm on second tuesday of each month
- B. Next meeting Sept 13th.
- C. Motion to approve June meeting minutes by Kandis, seconded by Erin.

II. Treasurer's report

- A. Checking account balance \$2217.77
 - 1. Includes \$500 transfer to savings, \$150 for end-of-year gifts, and \$35.92 for last day popsicles
- B. Savings account balance \$1621.31
- C. Petty Cash \$45
- D. Scholastic: spent \$386.43 on birthday books this month, balance \$704.11 (doesn't expire)

III. Secretary's report

- A. Bylaws updated and passed in May
- B. Officers for 2022-23 elected in May, serve one year term

IV. Fundraising

- A. School calendar
 - 1. History
 - a. Last done two years ago, platform has shifted online since
 - b. Historically sold approx. 50 calendars @ \$10 each
 - c. Local businesses purchased ads in four tiers of sizes, starting at \$25
 - 2. Order calendars
 - a. Submission deadlines for printer
 - i. Oct 15 to make Dec 15 distribution
 - ii. Nov 1 to make January distribution
 - b. Send home order forms in Friday folders, set school order deadline for Oct 1
 - 3. Set calendar committee meeting for Sept 6
- B. Catalog
 - 1. Boon supply made \$1000 over two weeks last year
 - 2. Opted to go with Boon again, possibly extend order period from two to three weeks
- C. Eighth grade
 - 1. Moving away from raising money for solely a class gift and a trip, shifting some of the efforts towards giving back to the common good.
 - 2. Hulbert outdoor center success leadership program
 - a. Program in November teaches about nonprofits
 - b. Kids each research three nonprofits, present to classmates

- c. Class votes to adopt a nonprofit, raise money to donate
- 3. WSA can help 8th grade raise funds
 - a. funds that eighth grade class and family earn goes to them
 - b. WSA keeps the PreK-7th

D. Scholastic book fair

- 1. Took place during Trunk-or-Treat last year, with increased sales
- 2. Halloween falls on Monday this year, did not set date for Trunk-or Treat
- 3. Opted to confirm 10/31-11/4

V. Enrichment, outreach, and events

A. Presence at open house (two separate nights this year)

- 1. Sign up to do an hour at our booth at each open house (August 22 for PreK-5th, August 29 for middle school)
- 2. Encourage parents to sign up for individual events/fundraisers, lessen the commitment/responsibility

B. WSA intro to teachers

- 1. Come to staff inservice to explain who we are, what we can do
- 2. Provide a contact sheet for teachers
- 3. Teacher representative at WSA meetings
 - a. Chris will present signups at inservice on the 23rd for a teacher to come to each meeting

VI. Agenda Items for next meeting:

A. Moving parents' night out to before Christmas to encourage purchases

B. Hosting a middle school dance

- 1. Usually held around carnival week in February
- 2. Previous dances: first year was a family gala; second year was a school dance, with K-5 getting the first two hours, then the last two for the middle schoolers

C. Film screening

- 1. Angst—costs \$1200-1500 for two nights
- 2. Consider for enrichment, first to be shown at school, then an evening for the community
- 3. Consider a potluck or a door charge for community screening

Meeting adjourned 6:18pm

Action items	Completed by
Add Althea and Eva to Google Drive	ED
Email Budget to everyone	ED
Look into other calendar formats	

Schedule Calendar committee meeting 9/6 before 9/13 monthly meeting	
Come to Tuesday 8/23 Teacher Inservice	
Prep for orientation (8/22 and 8/29)-- calendar forms and recruiting	
Send by-laws to Chris	KB
Confirm book fair for 10/31-11/4	
Schedule Boon Supply fundraiser	
Create hand out and volunteer sign up for open house table	

Compiled by Eva Goetz