

Waterford School Association Meeting Minutes

Date: November 8, 2022 **Location:** Davies Memorial Library

Called to Order: 5:36pm **By:** Kandis

Attendance: Kandis, Erin, Jenn, Eva, Althea, and Melissa

Officers' Reports

Secretary's Report

Minutes from 10/11/22 meeting approved

Aim to have meeting minutes available within a week of the meeting

Treasurer's Report

Checking Account \$3723.40

Reimbursements: Rachel and Melissa for the Trunk or Treat

Savings Account \$1621.64

Petty Cash \$85

Scholastic Dollars \$1770 (see Book Fair notes below)

Fundraising/Outreach

Calendars

Deposited \$1891, waiting on approximately \$500 in payments

Calendars will be received the first week in January and distributed for students to take home

Remainder will be sold

Scholastic Book Fair

Best one on record: \$3552.64 in sales

Get either 50% back in Scholastic dollars or 20% back in cash if sales >\$3500

Scholastic dollars are spent on Birthday Books, indoor recess supplies, and distributed to classrooms

Fair also made \$92.13 for All For Books

Spent \$21 in supplies, lost money on the Pencil Pull

Spring Book Fair

Need more commitment from the school in terms of assistance setting up and a dedicated space, as set up and break down for this fair was a lot of work for volunteers.

Plan to attend a staff meeting to push for a Spring Fair if there is more support from teachers and staff

Wreath Making

Abandoned plans as there is a wreath making event at the Academy

Paint and Sip

Consider for a spring fundraiser

Craft Fair

WSA has reserved a table for \$25, Jenn volunteered to redo the board
Reach out to Eddie's for donuts, offer cider
Sign up volunteers for shifts at the table

Price Chopper Tools for Schools

Like Box Tops for Education, but easier now that there's no clipping
Easy fundraiser, need a parent volunteer to oversee

Grants

Parent Groups can apply for grants for the school
Get Moving is a \$3000 grant that can be applied toward the playground,
STEM equipment
Discuss at next meeting

Enrichment/Events

Film Showing

IndieFlicks costs \$2500 and includes setup and breakdown of screening
equipment, as well as flyers.
Consider reaching out to Catamount Arts regarding use of the facility and
resources for relevant films

School Dance

Opted to hold a dance in February, before or after February vacation
Discussed options of having middle school only vs. whole school followed by
middle school, opted for a four hour event with the first two hours for family
and the last two hours for middle schoolers only
Reach out to other parent-teacher organizations at Barnet and Walden to
invite their students
Run by two chairs: Family Dance and Middle School Dance
Jenn to discuss DJ equipment with Mike

WSA Website and Tax Status

Website

Under construction, but the URL has been reserved

Tax Status

To file as a 501(c)(3), it is \$50 to assume the business name, \$125 to
register the LLC, and then \$40 annually
Need to decide whether WSA is a Corporation, a Company, Incorporated,
or LLC
Name cannot contain cooperative or co-op
Did not decide on Corp, Co, Inc, or LLC at this meeting, will resume
discussion at next meeting after reaching out to other PTAs for advice

Should the WSA get insurance for the Directors and Officers?

Next Meeting

Decide on insurance for WSA and decide on business name (Corp, Co, Inc, LLC)
School Dance in February
Film Screening: go with Indie Flicks or a different option
Price Chopper Tools for Schools volunteer
Discuss applying for grants
Feedback on a spring Book Fair
Paint and Sip
Parents' night out
Newsletter

Meeting adjourned by: Eva **At:** 7:20pm

Notes compiled by: Eva Goetz

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