



Waterford School Association Meeting Minutes

Date: February 13, 2024 **Location:** Waterford School Library
Called to Order: 6:07pm **By:** Erin Dimick
Attendance: Erin Dimick, Eva Goetz, Melissa Peters, Mary Gingue,
Heidi Toney, Jenn Barrett, Amanda Scott, and Alli Barry

Officers' Reports

President's Report (Erin Dimick)

- Attended January staff meeting
 - ▶ Announced after-school club idea, will poll parents for ideas
 - Teacher oversight for clubs is encouraged,
 - ▶ Discussed Spring Book Fair
 - \$10 Voucher for each student through All For Books
 - ▶ Extended invitation to the Northern Lights Dance
- Scholastic Website
 - ▶ \$1411.16 in Scholastic Dollars we can use
 - Possibly use funds to buy kits for after school clubs
 - Purchase Birthday Books (\$800-1000)
 - Option to buy items for WSA events as well
- Officer bylaws
 - ▶ Need to be edited
 - ▶ Discuss during April meeting, vote on changes in May
- Calendar update
 - ▶ Ad for Begin Realty didn't get into the calendar
 - ▶ Rosemary Gingue agreed to use the \$135 to purchase pizza for the Middle School Dance

Vice President's Report (Melissa Peters)

- ① Review bylaws and Roberts' Rules in April
- ① Event chairs
 - ▶ Several proposals to make process more streamlined
 - Standardize sign ups, use Sign Up Genius consistently
 - Google survey of what worked, what didn't

Secretary's Report (Eva Goetz)

- Changes made to the Budget regarding the Dance
 - ▶ Original budget did not have Dance as a line item, budgeted \$100
 - ▶ Dance will be less profitable this year due to lower ticket price and sponsored pizza
 - ▶ Moved to amend the budget and create a \$200 line item for the Dance
 - Motion by Melissa, seconded by Jenn
 - Voted unanimously in favor
 - ▶ Motion to amend the January meeting minutes to include the revised Dance budget of \$200
 - Motion by Erin, seconded by Eva

- Voted unanimously in favor
- ▶ Approved amended January meeting minutes
 - Motion by Erin, seconded by Jenn

Treasurer's Report (Mary Gingue)

- Account Balances
 - ▶ Checking account: \$4894.32
 - Recent transactions
 - ▶ \$894.40 deposited from the catalog fundraiser (check from the company)
 - ▶ \$352 deposited from water bottle sales
 - ▶ Purchased photo booth back drop for \$44.29, balloons for \$59.32
 - ▶ Withdrew \$300 for Petty Cash and change for the dance
 - ▶ Savings account: \$2123.42

Communications Officer (Jenn Barrett)

- Unable to do polling on Facebook, option removed by Meta
- Upcoming posts: Dance, Begin Realty sponsoring pizza, After school clubs, Spring book fair planning meeting
- Ask parents to email to volunteer (once weekly for about four weeks)
 - ▶ Teachers have come forward
 - Roxanne: finger knitting, crochet
 - Matt/Jessie: robotics
- Bulletin board
 - ▶ Melissa to create a bookshelf of favorite titles to promote the book fair

Fundraising/Budget

Budget updates

- Enrichment funds have not been spent (\$1750)
- Petty Cash/Mini Monies
 - ▶ Will need to pay meeting babysitter \$40 for Jan and Feb meetings
- End-of-year gifts (\$150)
 - ▶ Voted unanimously to give a water bottle to each bus driver as gift (two in total)

Calendars

- Distributed in late January, but not every household received one

Scholastic Book Fair

- Fair in Library on Monday March 25th and 26th, but set up is planned for the weekend before
- Planning meeting set for Tuesday February 7th at 7pm at Waterford School Library
 - ▶ Jenn to make a Facebook post
 - ▶ Elect a coordinator
- Ideas for an event on Friday
 - ▶ Movie night in the gym, with a potluck or ice cream in the hallway?
- Penny War to fundraise for the book vouchers for each student

Little Caesar's Pizza Kits

- Tabled at this time
- Jenn to email brochure

Enrichment/Events

Dance on February 17th

- Set up on Friday after school
- Arrive early on Saturday (4pm) for final set up
- Voted on Domino’s pizza, Begin Realty to sponsor Middle School
- Mary to process sign up sheets and email respective coordinator with responses

Teacher Appreciation

- Come with ideas to next meeting

Enrichment

- Discuss ideas next meeting
- One event or After school clubs?

March Meeting

Bylaws and Roberts’ Rules

Teacher Appreciation

Enrichment ideas

After School Clubs

Pizza kit fundraiser

Action Items

Jenn	Pizza kit brochure (deliver to school vs. online orders to ship to home)
Everyone	Enrichment ideas
Everyone	Teacher appreciation ideas

Meeting Adjourned: 7:53pm by Eva, seconded by Erin

Minutes compiled by: Eva Goetz